

NY State Attorney General



www.oag.state.ny.us
www.nyknowyourcontractor.com
[1-800-771-7755](tel:1-800-771-7755)

Your Right to Get a Written Contract

Under New York State Law, a home improvement contractor must provide you with a **WRITTEN, LEGIBLE** copy of the contract in plain English for jobs exceeding \$500. A home improvement contract, a written agreement, can protect you if the contractor does a shoddy job or goes out of business.

It is very important to amend the written contract, if needed, to include any verbal agreements made with the contractor. Make sure it's signed and dated **BEFORE** work begins.

Include these items

- ❖ Names, addresses, phone #
- ❖ Schedule of completion
- ❖ List of materials
- ❖ Including brand names
- ❖ Total cost of work
- ❖ **Never make entire payment up front**
- ❖ Proof of payment to subs
- ❖ Guarantee or Warranty
- ❖ Contractor obtain permits
- ❖ **Final payment AFTER receiving C/C or C/O**